

The neatness of your printing on your drawings is very important in Graphics.

### Rules

- Upper case (capital) letters are used.
- Printing is always between guide lines to keep the height of the letters the same.
- Guide lines should be very light construction lines drawn with a sharp 2H pencil.  
Guide lines are **5 mm** high in a title block.  
Guide lines are **3–4 mm** high when you add printing around a drawing.
- Printing is done with a sharp HB pencil and made dark enough to be easily read.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

↑  
Very light guide lines

0 1 2 3 4 5 6 7 8 9

4 ← This style of 4 can also be used

When there are two or more rows of printing, leave a gap between the rows. Make the gap the same height as the guide lines.

• GRAPHICS IS COOL  
• GRAPHICS IS NEAT  
• USING A TEE SQUARE IS REALLY SWEET



### Remember

Never rush your printing. Take your time to form every letter carefully and accurately.

Using the lettering styles above, copy the graphics poem on **Worksheet 3 Printing**.