

APPENDIX 3 – Appeals Form

ASSESSMENT APPEAL

The student completes the top section:

NAME: _____ Class: _____

SUBJECT: _____ TEACHER: _____

ASSESSMENT: _____

REASON FOR APPEAL: _____

SIGNED: _____ (student) _____ DATE _____

Hand this form to your Whanau Admin Assistant. This form is to be scanned and sent to the NZQA - Principal's Nominee (PN). Submit the original form to your subject teacher with your assessment work.

APPEAL GRANTED / DENIED

REASON: _____

SIGNED: _____ (Subject Teacher) DATE: _____

SIGNED: _____ (AP or Learning Area Liaison) DATE: _____

A copy of this form is to be returned to the student. If your appeal is denied you have the right to appeal to the NZQA Principal's Nominee (PN)

APPEAL GRANTED / DENIED

REASON: _____

SIGNED: _____ (NZQA PN) DATE: _____

SIGNED: _____ (Associate Principal on behalf of Appeal committee) DATE: _____

A copy of this form is to be returned to the student.

THIS FORM MUST BE RETAINED BY THE PRINCIPAL'S NOMINEE AND BE AVAILABLE FOR AUDIT