

1. Highlight your topic sentence in **green**
2. Highlight all of your supporting detail sentences in **blue**
3. Highlight your concluding sentence in **orange**
4. Highlight transitional words with **purple** (must have at least two)
5. Does my paragraph have an indent?
6. Are proper nouns and all "I" capitalized?
7. Is my spelling correct?
8. Check for end punctuation and run on sentences
9. Read your sentences out loud to ensure proper grammar