

INDUCTION PROGRAMME FOR NEW & PRT TEACHERS TO MHJC 2019

The BT/PRT programme is made up of 3 parts. The first aspect is the Mentoring meetings with your Whanau Senior Leader which occur on a fortnightly basis. Your Mentor will follow this checklist.

<https://docs.google.com/document/d/1GDuzuEbxK4-vn-AvBJSPgJstyXb33PIHrEfWlaAK16I/edit>

The second part of the BT programme is facilitated through our Tuesday PLD schedule.

The third part is release time to meet with a curriculum expert Mentor to support Planning and Curriculum understanding

Due to the changing nature of PLD that responds to needs the BT programme is distributed at the start of each term.

TERM	1 - New & BT Teachers Start Up Day 1	2. New & BT Teachers Start Up Day 2	3. Beginning Teachers Only	4 Beginning Teachers Only	5.Beginning Teachers Only
1	<p>Date: Time: Venue: Staffroom Topic/s: <u>Staff Induction</u> New staff Induction Day with SLT School vision, philosophy and goals School Culture Digital platforms: -KAMAR -MHO - use / MHJC Wiki -Google Classroom Library Systems management: ID card, log ins Admin issues School facilities Meet your Mentor</p>	<p>Date: Time: Venue: Staffroom Topic/s: <u>Staff Induction</u> Staff handbook Expectations of staff Duty Extra curricular Mentoring Communication channels Key Dates Time to plan / set up room/ Time with Mentor</p>	<p>Date: 26 Feb Time: 3.10-4.30 Venue: Meeting Place Topic/s: <u>What's Hot /Not</u> <u>Personal Inquiry:</u> exploring and reflecting on my own practice to identify an inquiry focus - Developing a culture of self-directed professional learning that is focused on GREAT Learning & Teaching Think BT Group Inquiry <u>Great Ako</u></p>	<p>Date: 12 March Week 6 First clinic Time: 3.10 -4.30 Venue: Meeting Place Topic/s: <u>EOTC</u> Trip organisation (NNA) Health & Safety/ issues (NNA) <u>Teacher Performance Management:</u> (CHE) Appraisal Action Plan Attestation Prof Standards Observations <u>BT group Personal Inquiry -</u> collaborative contextualised planning through the use of Great Ako</p>	<p>Date: 19th March Week 7 Second Clinic Time: 3.10-4.30 Venue: Meeting Place Topic/s: <u>MHJC:</u> Strategic Plan Annual Plan SLT PLC Staff Students BOT Parents Community Achievement Goals <u>Group Personal Inquiry:</u> Time to develop this Great AKO learning framework (KLA) Assessment at MHJC (KLA)</p>